

Name of Substation:

ANNEX A Ver & date: Ver: Date:

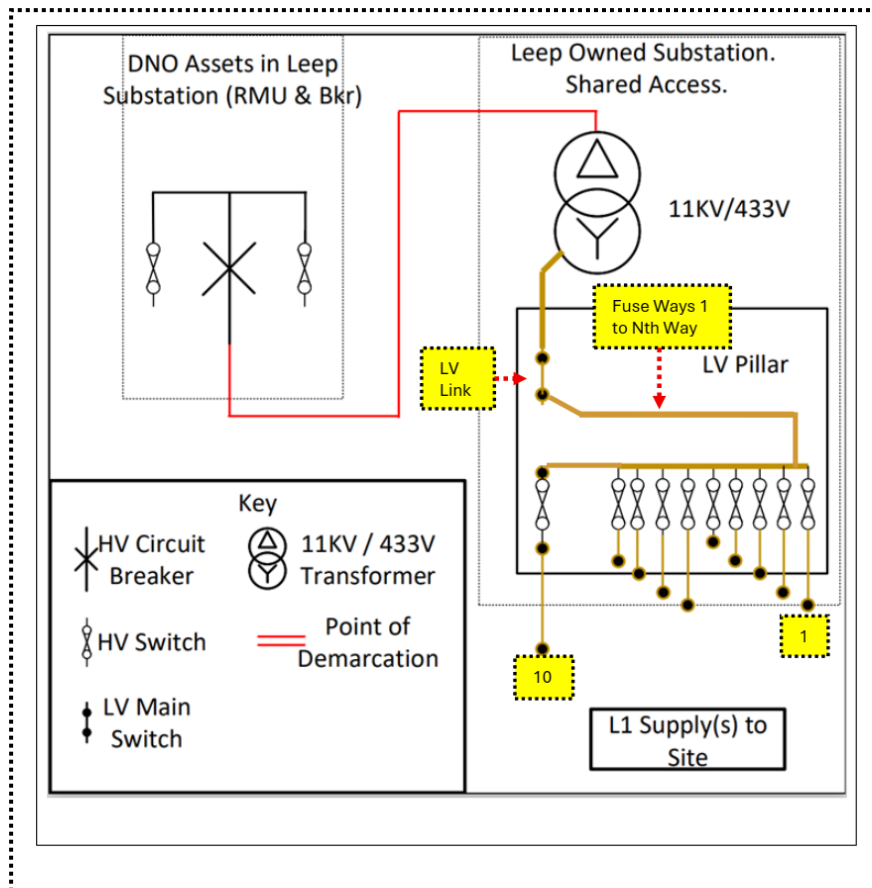
Name of ICP Contractor:

Annex A - 1 to ACOP28

Dated 20 Oct 25

Annex A. Annex A is used to record the ownership boundary between the ICP and Leap/COMER/Repairing Contractor. In most cases, following the Primary Energisation (Initial HOTO) **this Annex will not require updating.** However, where the ICP has control of dedicated pillar way(s), and is progressively releasing these, upon occupation of the connected services, via the PM, **then this Annex A must be updated for every subsequent Interim HOTO.**

Part 1. Recoding the Demarcation Boundary Lines



For Demarcation, annotate the drawing with the **Point of Demarcation** symbol accordingly, presently shown as per the Initial HOTO, at the LV Links:

- The point of demarcation signifies the boundary between the Leep and the ICP.
- **PM** to move the point of demarcation as per the status of the network - Whether; Initial, Interim or Final HOTO.
- **PM** to ensure that the Annex A is emailed to all Stakeholders shown at Annex E and the latest hardcopy version is posted on the substation notice board.
- **Note. Leep, ICP and COMER/Repairing Contractor** parties are to observe the limits of the demarcation and shall only work within their designated Annex A boundaries.

No of System Padlocks handed over:

No of System Keys:

Recipient:

Date:

Name of Substation:

ANNEX A Ver & date: Ver: Date:

Name of TCOM Contractor:

Annex A - 2 to ACOP28

Dated 20 Oct 25

Part 2. Acknowledgement of Demarcation Boundary Lines

I / We hereby agree to the points of demarcation stated in Part 1. System Information and included on the diagram of system, and to any particular shared access arrangements required.

I / We are fully aware that by signing this document we are assuming responsibility for the control of the Health and Safety requirements within our designated areas of control, and that it will be our responsibility to implement an adequate safe system of work whilst maintaining the network / system integrity to that of a standard that complies all legislation pertaining to the installation identified within this document.

Signed.....Name Representing the Company / Developer

Signed..... Name Representing the Contractor / ICP

Signed.....Name Representing the COMER/Repairing Contractor (where applicable)

Date on which all parties entered into this agreement.....

Part 3. Record of Initial & Interim HOTO - Demarcation Boundary Lines

Location of Leap/ICP boundary at Initial HOTO		Fuse ways under Control of ICP	Fuse ways under the Control of Leap	Date of Initial HOTO
Serial	Location of Leap/ICP Interim HOTO Boundary	Fuse ways under Control of ICP	Fuse ways under the Control of Leap	Date of Interim HOTO

Part 4. Cancellation of Demarcation Agreement. Cancellation of the supporting ToC document, following the occupancy of the final circuit(s), will signify the cancellation of Annex