

Technical Assurance. As per Para 9, the ICP are requested to provide the following:

Serial	Evidence	Remarks	Requested by	Mailed to PM
1.	Nominate your appointed SAP/AP who will receive the Transfer of Control document from Leeps SAP. Please include all their professional and network authorisations and competencies. ***Where the ICP has the suitable authorised SAP, the ICP, under Leep written authorisation, can take receipt of the HV network, from the DNO, at the Initial HOTO.	E Copy Please Note. In order to corroborate competencies, Leeps SAP, will undertake a basic verbal assessment of typical LV operations, and time and opportunity permitting will request the SAP/AP to undertake some dead & live operations. For example, testing and commissioning circuits, fuse insertion, supply point testing.	Leep Designated Engineer (DE)	By ICP
2.	Copy of ICP Distribution Safety Rules.	E Copy	Leep DE	By ICP
3.	If applicable, within the companies SSOW, a Copy of the ICP's Approved Codes of Practice.	E Copy	Leep DE	By ICP
4.	Examples of RAMS - General works	E Copy	Leep DE	By ICP
5.	Example of RAMS for Live works	E Copy	Leep DE	By ICP
6.	Example of Justification for Live Working Risk Assessment.	E Copy	Leep DE	By ICP
7.	List of Competent Personnel (CP)	E Copy	Leep DE	By ICP
8.	List of Authorised Personnel (AP)	E Copy	Leep DE	
9.	List of Senior Authorised Personnel (SAP).	E Copy	Leep DE	By ICP
10.	Copy of NERS accreditation.	E Copy	Leep DE	By ICP
11.	Copy of any DNO recognised authorisation, held by designated AP and SAP personnel.	E Copy	Leep DE	By ICP

Please email your evidence to the project PM.

Project PM to forward all evidence to Leeps LV Control & HoT.

Technical Audit. As per Para 9.1, the ICP will be audited, by Leep, ideally within the first 6 months of undertaking the role of ICP, at the specific site. This inspection will be a site visit and ideally provide an opportunity to witness and safety audit: Live LV operations, including jointing, fuse insertion and supply point testing.