

Justification for Live Working Risk Assessment. All live works shall have a formal Justification for Live Working Risk Assessment. ICP's, COMER's and Leep staff, with authority to work on live networks, are to retain their own paperwork. This will typically be for: servicing, maintenance and for plot connections (residential, commercial and laterals).

Where the ICP is undertaking mains extensions, then the Justification for Live Working Risk Assessment is to be submitted, to the Leep PM, with their respective energisation requests.

For the purpose of reporting, and providing that ICP form meets the requirements of ENA SHE01 (Version 3) guidance, then the ICP can use their own local form in lieu of using the Leep form, shown at Annex G-2.

See page G- 2

PART 1: LV Live Work or Testing Assessment		Yes	No
This document must be completed before any work is carried out on Live LV apparatus.			
- Could making the apparatus Dead cause danger to people? - Loss of customer supplies - Loss of supply to road or traffic signals			
If yes, can the LV network be re-arranged to eliminate this?			
Do you have required support personnel on site?			
Is the required PPE available and in good order?			
Do you have a pair of LV insulated gloves and leather over gloves?			
Do you have an Approved Procedure for the task?			
Do you have a Job Instruction for the live work?			
Have all the necessary control measures been identified and implemented?			
Has the apparatus been visually inspected and is in satisfactory condition			
Are you trained and competent for the task?			
Are you familiar with, and have you previously worked on, this type of apparatus?			
Are you confident that you will not be picking up excessive load? *			
Have you attended craft refresher training appropriate to the task in the past 4 years?			
Are you Competent in the current procedures for the task to be undertaken?			
<i>*Picking up high load current by manual connection of live conductors can be hazardous. It is important that this is assessed based on experience, number and type of customers, the time-of-day and any physical space restrictions.</i>			
If the answer to any of the conditions above is NO , work shall not proceed with the apparatus Live.			
If all answers above are YES , work may proceed with the apparatus Live - but does not have to.			
Date	Time		
Name	Signature		
If it is reasonable to work with the apparatus dead then do so			
PART 2: LV Live Work or Testing Assessment		Yes	No
This shall be used if the apparatus is to be energised temporarily for testing or energised permanently (Please highlight which), before the work is completed.			
Are you sure that testing can not reasonably be achieved by any method other than energisation?			
Are all members of the working party aware that the apparatus is to be energised?			
Has the On Site (Point of Work) Assessment been revised?			
Are all conductors adequately screened or shrouded where necessary to prevent danger?			
Are all persons a safe distance from the apparatus?			
If the answer to any of the questions above is NO , the apparatus shall not be re-energised.			
Part 1 and Part 2 must both be used if the apparatus that has been worked on is to be energised and to remain energised while further work is completed.			
Date	Time		
Name	Signature		