

Point of Contacts (PoC).

Project:	
Developer Name:	
ICP Details:	
COMER/Repairing Contractor Details:	
Appointed SAP/AP:	
Site Address:	
ICP Inception Date:	
ICP HOTO date:	

Ser	Role	Name	Mobile	email	Remarks
1.	Developer - site Point of Contact (PoC)				
2.	ICP - site PoC				
3.	COMER/Repairing Contractor PoC				
4.	Leap Customer Contact Centre	Customer Contact Centre	0333 005 0271	N/A	24/7 Service. Call this number out of hours (Wkg Hrs 08:00Hrs to 17:00hrs)
5.	1 st Point of Contact Wkg Hrs Leap PM				Wkg Hrs only (08:00Hrs to 17:00hrs)
6.	In the absence of PM Leap Business Operations Support Team	Leap Connections Team			Weekdays: 08:30Hrs to 17:00Hrs
7.	Leap LV Control Emergencies Only	Duty Control Engineer	0161 513 2736. This is for both in and out of hours.	control@leaputilities.co.uk	24/7 Service For reporting cable damages and to report customers off supply ONLY.
8.	2 nd Point of Contact Wkg Hrs Leap Project Support	Support Team	TBC (Leap teams - forward)	Project.support @leap utilities.co.uk	Wkg Hrs only (08:00Hrs to 17:00hrs)
9.	As Laid Update Email PM & pd SharePoint	Email PM	N/A	pdsharp@leaputilities.co.uk	As Laid issued for LV main and or service connections.

Annex E is to be completed and circulated to all stakeholders by Leaps PM.

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